

Internship Plan / Description

According to the internship contract and to ensure the work experience regulations of the Department 1 of the Berlin School of Economics and Law

The student of the BSEL _____

in the Bachelor-/Master-program

will complete a mandatory internship in accordance with the internship regulations for the Bachelor's and Master's degree programs in Department 1 at the Berlin School of Economics and Law

in the period from _____ to _____ (= _____ month)

in our company/ institution _____

The student named above will be deployed for the purpose of student training, particularly in the areas of activity listed below. **The internship provider undertakes to carry out the training in accordance with the provisions of the internship regulations of Department 1 of the BSEL in the specified period.**

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Expected learning outcome: knowledge, skills and competences to be acquired by end of the traineeship

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Please note: The internship content mentioned here serves as proof of appropriateness in accordance with the internship regulations § 2, § 4 and § 8 (see p. 2) and aslo to ensure the training character of the practical phase. **The practical phase can only be considered a compulsory internship if these requirements are met.**

place, date

Stamp
(if available)

sign

Excerpts from the internship regulations from April 2016

§ 2 The aims of the internship semester

(1) The internship semester is intended to introduce its students to practice-based problems and provide training in their solution. The internship semester provides students with the opportunity to apply the theoretical knowledge which they have acquired in the course of their studies; it also enables them to develop an area of specialization.

(2) The internship semester gives Bachelor's students the opportunity to apply the knowledge acquired in the first half of their degree course. The internship semester should be conducted in an environment exhibiting similarity with their chosen area of specialization in the second section of the degree Programme.

§ 4 Acquiring and changing internship places

(1) Students are obliged to search for a suitable internship placement. The appropriateness is checked by the internship supervisor in consultation with the academic supervisor of the course. Confirmation and recognition of an internship is provided via admission to the internship semester

§ 8 The internship plan

(1) The internship plan / description of tasks sets out the tasks and duties to be performed by the intern and the sector in which they are deployed. The plan ensures that the content of the internship corresponds with the general aims of an internship semester in accordance with § 2 section 2 and is appropriate as defined by § 4 section 1 sentence 1

(2) The internship plan / the description of tasks is to be summarized by the provider of the internship as a company document and presented to the office of the internship counsellor